

## **New Village Hall Project Meeting**

**Wednesday 9th April 2019  
7pm**

### **Minutes**

**Present:** *Village Hall Committee:* George Brett-Reynolds (Chair), Margaret Brett-Reynolds, David Skinner.

*Hall Project Advisory Board:* Sophie Trend, Graham Able, Graham Polson, Sarah Hiner, Tony Green, Susan Neil, John Harrison, Susie Freeman, Tina Guillory.

**Apologies:** Barbara Clark, Julie Piggott (*Village Hall Committee*) Mary Able, Sue Harrison, Susan Polson (*Advisory Board*).

**Minutes & matters arising:** After a welcome by the Chair, the minutes of the last meeting (27.2.19) were agreed and signed by the Chair.

**Matters arising & formation of sub-committees:** There was some general discussion about the visit to Swanton Novers village hall which the meeting agreed had been an interesting way of learning from the experience of other recent hall projects.

Graham Polson reported back on his research into building possibilities. Estimated costings of a building measuring 26m x 12.5m based on design & build at £450-500,000. The meeting asked Graham Polson and Graham Able to further explore design and costings and to report back to the committee at the next meeting.

On the same note, it was agreed that more progress would be made if smaller sub-committees focussed on areas of responsibility: Sophie Trend and Susie Freeman agreed to focus on the area of grants and potential funding sources, starting on applications once the plans have been agreed and finalised. Margaret Brett-Reynolds agreed to focus on local and village fundraising, with Susan Polson subject to her agreement (Susan not present).

**New logo:** Further to the presentation at the meeting on 27.2.19, Susan Neil and Tony Green presented the final logo designs for final approval. The meeting agreed they were eye-catching and appropriate. Two boards to be made in time for the Scarecrow Festival in May at a cost of £43 + VAT (possibly T-shirts and stickers in the future). The VAT would be claimed back due to the village hall's charitable status. Susan Neil agreed to circulate the logo to committee members to use on social media and general communications. The meeting thanked Susan and Tony for their efforts.

**Scarecrow Festival presence:** Subject to having enough volunteers it was suggested there should be a stall in the hall during the Festival weekend to promote awareness of the new village hall project in addition to the boards at either end of the village.

**Website:** Susan Neil and Tony Green kindly agreed to create a project website in time for the Festival. A domain name would be purchased for two years ([wightonvillagehall.co.uk](http://wightonvillagehall.co.uk)). It was agreed to hold back on the donations button until design plans and costings had been finalised.

**AOB:** A new bank account for the project was discussed. Graham Able warned against using two accounts because of hefty bank charges.

**Date for next meeting:** Monday 5th August at 7pm in the Village Hall

**The meeting ended at 8.20pm**